



Committee: SHARED REVENUES AND BENEFITS SERVICE JOINT COMMITTEE

Date: THURSDAY, 25TH JULY 2019

Venue: TOWN HALL, DALTON SQUARE, LANCASTER, LA1 1PJ

Time: 5.00 P.M.

A G E N D A

PART A (OPEN TO PRESS AND PUBLIC)

1. **Appointment of Chair and Vice-Chair**

Nominations are invited for the Chair and Vice-Chair of the Joint Committee for the 2019/20 Municipal Year.

2. **Chair's Announcements**

- Fire Procedures / Mobile Phones / Rest Rooms.
- *"Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors". (To be read out if visitors present).*

3. **Notification of Substitute Members (if any)**

4. **Declarations of Interests**

To receive any declarations of interest from Members.

5. **Minutes** (Pages 1 - 4)

To confirm the minutes of the meeting of the Shared Revenues and Benefits Joint Committee held on 10th December 2018.

6. **Shared Service - Annual Governance Statement 2018/19** (Pages 5 - 13)

Report enclosed.

7. **Shared Service (Unaudited) Annual Statement of Accounts 2018/19** (Pages 14 - 28)

Report enclosed.

8. **Business Plan 2019-2021 - Shared Revenues and Benefits Service** (Pages 29 - 54)

Report enclosed.

9. **Date of Next Meeting**

To be discussed.